



OFFICE OF THE ATTORNEY GENERAL

THE CAPITOL

TALLAHASSEE, FLORIDA 32399-1050

CHARLIE CRIST
Attorney General
State of Florida

INSTRUCTION SHEET

Please be sure to read the following information before you fill out the attached affidavit complaint form:

1. Please print or type the information you are providing so that it is legible.
2. Be sure to have your signature notarized on page 4; otherwise, we may not be able to use your affidavit should any court proceedings be brought.
3. Please include the following materials with your affidavit, where applicable. Please send us copies, front and back, and retain the originals for your records:

- ▼ A copy of any or all of the **advertisements**.
- ▼ Any **solicitations** and **promotional materials** you received.
- ▼ The front and back of **checks** and/or any other documents (receipts, charge slips, money orders, etc.) showing payment for the goods or services.
- ▼ The front and back of any **contracts**.
- ▼ Any **correspondence** between you and the company, as well as any other correspondence relevant to your complaint.
- ▼ Any documents showing you attempted to - or did in fact - obtain a **refund**, or any other attempts to resolve your complaint.

AFFIDAVIT

BEFORE ME, the undersigned authority, this day personally appeared:

NAME (Mr./Mrs./Ms.) _____
Print or type name

ADDRESS _____
_____ Date of Birth _____

TELEPHONE - Home (____) _____ Work (____) _____

to me well known, and who, after being duly sworn and deposed, upon his/her personal knowledge, states:

1. I have a complaint against _____
(person/ company name, address, and telephone)
_____.

2. I first learned of this person or company through (example - telephone, mail, newspaper ad)

(Please attach the advertisement, mailing piece or other documents received)

3. Clearly and in detail, please state your complaint below and on the back of this page. Describe events in the order in which they occurred, including the dates, times, and names of individuals you dealt with. Include in this section a description of the goods, products or services you purchased or rented or for which you were solicited, and describe in as much detail as possible any statements or representations made to you regarding the goods or services. If misrepresentations were made to you, please state them as specifically as you can. You may attach additional pages if necessary.

4. I have paid \$ _____ to _____ in the form of
(name of person or company)
_____ (check, money order, cash, etc. **IMPORTANT: You must attach copies of front and back of checks, or any receipts showing proof of payment, if you are seeking a refund.**)

5. I have received a full or partial refund in the amount of \$ _____ from
_____ (the company, your credit card company, etc. Please attach copies of these items.)

6. In order to resolve this complaint, I would like (example - a refund, cancellation of the contract, etc.) _____.

7. I have attached the following documents in support of my complaint (please refer to the Instruction Sheet to ensure you have enclosed all necessary documents):

_____.

8. FURTHER AFFIANT SAYETH NAUGHT.

(Your Signature)

SWORN TO AND SUBSCRIBED BEFORE ME this _____ day of
_____, 200_____.

STATE OF _____

COUNTY OF _____

My commission expires: _____
Notary Public

(Print, type or stamp commissioned name
of Notary Public)

Personally known _____ or
Produced identification _____

Type of identification produced:

PROMPTLY RETURN THIS AFFIDAVIT TO THE ADDRESS CHECKED BELOW:

- G** Office of the Attorney General
Division of Economic Crimes
Tallahassee Bureau
PL-01 - The Capitol
Tallahassee, Florida 32399-1050
(850) 414-3600
- G** Office of the Attorney General
Division of Economic Crimes
Broward Bureau
Auto Nations Tower - 10th Floor
110 Southeast 6th Street
Fort Lauderdale, Florida 33301-5000
(954) 712-4600
- G** Office of the Attorney General
Division of Economic Crimes
Orlando Bureau
Century Plaza, 10th Floor
135 West Central Blvd., Suite 1000
Orlando, Florida 32801
(407) 999-5588
- G** Office of the Attorney General
Division of Economic Crimes
Tampa Bureau
Concourse Center 4
3507 E. Frontage Road, Suite 325
Tampa, Florida 33607-1795
(813) 287-7950
- G** Office of the Attorney General
Division of Economic Crimes
West Palm Beach Bureau
1515 N. Flagler Ave., Suite 900
West Palm Beach, Florida 33401
(561) 837-5000